



# San Luis Obispo County Fire Safe Council

www.fscslo.org



**Board of Directors Meeting Minutes  
Wednesday, May 20, 2020  
0900-1200 hours**

**Meeting held via Zoom  
due to shelter at home order in place  
by San Luis Obispo County**

## **BOARD OF DIRECTORS IN ATTENDANCE:**

Debbie Arnold – Co. Board of Supervisors	Dan Dulitz – Fifth Supervisorial District
Ed Waage – Citizen at Large	Tom Wright – Los Osos Focus Group
Russ Johnson – Lake Naci Focus Group	Scott Johnson – Citizen at Large
Scott Hallett – Paso Robles Focus Group	David Pierson – Cambria Focus Group
Scott Jalbert – San Luis Obispo County Fire	Steve Negro – First Supervisorial District
Tim Fuhs – Air Pollution Control District	Carissa Reynolds – Air Pollution Control Dist
Royce Larsen – UC Cooperative Extension	William Hollingsworth – County Fire Chiefs
Martin Scott – Ranchita Estates Focus Group	Tom Peterson – Atascadero FD Focus Group
Jeanne Hanson – ECO SLO	Keith Aggson – City of San Luis Obispo
Chris Dicus – Cal Poly State University	Justin Kephart – PG&E

## **BOARD OF DIRECTORS ABSENT:**

Bob Neumann – Second Supervisorial District	Chris Slate – Third Supervisorial District
Turko Semmes – Building Industry	Bill Cochran – Cattlemen’s Association
Jeff Jones – Citizen at Large	Chad Pankey – Citizen at Large
Richard Gonzales – Farm Bureau	Bill White – Fire Prevention Offcra Assoc
Skip Dyke – Range Improvement Assoc	

## **EX-OFICIO MEMBERS AND STAFF PRESENT:**

Doug Forrest – SLO FSC Project Manager	Dan Turner, Business Manager
Jon Gee – CAL FIRE	Dennis Javens – SLO FSC Project Manager
Jason Potts – CAL FIRE	Alan Peters – CAL FIRE
Loree McRoberts – CAL FIRE	Jim Neumann – SLO FSC Project Manager
Baxter Boyington – Toro Creek Focus Group	

## **CALL TO ORDER**

The meeting was called to order by President Debbie Arnold at 9:12 A.M. followed by introduction of directors, staff and guests.

## Board of Directors Meeting Minutes

May 20, 2020

Page 2

### MINUTES

January 2020 Board of Directors meeting minutes were presented.

March 2020 Board of Directors meeting minutes were presented.

February 2020 Executive Committee meeting minutes were presented.

April 2020 Executive Committee meeting minutes were presented.

**It was moved, seconded and approved to accept the 2020 meeting minutes as presented**

### FIRE SAFE COUNCIL BUSINESS

- Abbreviated bank statement ending April 30, 2020 was reviewed.
- 2020 SLO FSC Internal Operating budget was discussed.  
**It was moved, seconded and approved to accept the April 2020 Abbreviated Bank Statement and purchases along with the Operating Budget report for the same time period.**
- Our application for a credit card has been approved and the card has been issued. We received a no interest, no fee and no rewards card with a requirement of the entire balance being paid monthly.
- Excess working capital and internal grant program was discussed. It is anticipated we will be in a financial situation to offer grants and scholarships by year end.
- Bylaw and policy revisions have been approved by the Executive Committee and are being presented for formal adoption at today's meeting. All documents were provided to board members a week in advance for their review and comments.

The following list identifies changes in policies:

- 1) Prudent Reserve Policy was deleted due to the new Working Capital Policy.
- 2) Record Retention Policy was simplified. Retention rates were updated. Archived records are stored at an offsite location.
- 3) Equipment Maintenance Policy was deleted due to SLO FSC not owning any equipment.
- 4) Fuels Modification Policy was edited for ease of understanding.
- 5) Working Capital Policy was created in an effort to maintain a \$400,000 balance to ensure timely payment to vendors.
- 6) Excess Working Capital Policy was created to provide grants and scholarships for those organizations and individuals in our County that have projects with public benefit. Those items must be consistent with the Bylaws and Policies of the San Luis Obispo County Community Fire Safe Council.

**It was moved, seconded and approved to accept the April 2020 Abbreviated Bank Statement and purchases along with the Operating Budget report for the same time period.**

**Direction was given to create binders for all Board Members containing bylaws, policies, rosters, contact information and other SLO FSC information.**

## Board of Directors Meeting Minutes

May 20, 2020

Page 3

- Stacy Korsgaden was invited to join the Board of Directors as an Insurance Industry representative. She comes highly recommended by Ed Waage. Her community involvement and dedication to her industry make her an asset to our organization.  
**It was moved, seconded and approved to welcome Stacy Korsgaden to the SLO FSC Board of Directors for a term ending January 2022.**
- Mark Elliott with San Luis Obispo County Air Pollution Control District has retired. Carissa Reynolds has been nominated to represent the APCD.
- **It was moved, seconded and approved to welcome Carissa Reynolds to the SLO FSC Board of Directors for a term ending January 2021.**

### **NEW BUSINESS / ROUNDTABLE**

- Letters regarding fire prevention, forest health and invasive plant work in Cambria were sent to officials in CAL FIRE and the Cambria Community Services District. The letters were sent by Greenspace and the SLO Chapter of the CA Native Plant Society. They were full of misrepresentations, false statements and inflammatory information. Problematic statements were made implying laws and ordinances are not being adhered to. The Executive Committee deemed these letters an urgent matter and directed Business Manager, Dan Turner to respond asking that retraction letters be submitted to all addressees. To date, no retraction letters have been received. David Pierson, Cambria Focus Group, will inform the Cambria Community Services District and the Cambria Focus Group at those groups June meetings.
- Jesse Acosta one of the inventors of Fortify, the bio gel infused with fire retardant, has just sold the product to Phos-check. The sale will not affect our use of the product on County roadways once we have Caltrans approval. President Debbie Arnold has contacted Assemblyman Jordan Cunningham's office in hopes of clearing the roadblocks we are encountering as we try to move this project forward.
- Toro Creek Focus Group is very appreciative of the work performed in their area.
- President Debbie Arnold had to leave at 11:00 a.m. for another engagement. Vice President Dan Dulitz assumed the responsibility of chairing the meeting.

### **GRANT TIMELINE AND REPORTS**

Current grant total being administered by SLO County Fire Safe Council \$ 4,229,728

#### **CCI FIRE PREVENTION FEE GRANTS**

Countywide Tree Mortality	\$833,868 award, \$560,249 expended
Parkhill-Huer Huero WUI Project	\$505,848 award, \$345,886 expended
Nacimiento-Adelaide WUI Project	\$775,620 award, \$700,256 expended
Monterey Pine Mortality	\$1,816,304 award, \$738,709 expended
Countywide Fuel Reduction	\$972,606 award, \$438,839 expended
Countywide Haz Fuel Reduction	\$1,888,395 award, \$0 expended
Fire Prevention Planning - CWPP	\$ 221,026 award, \$0 expended

**Action Taken: Reviewed grant awards and projects associated with each**

## Board of Directors Meeting Minutes

May 20, 2020

Page 4

### New Grant Opportunities

- PG&E

Guidelines include:

1. \$100,000 maximum award
2. Work 75% complete by September, 100% complete by November
3. Within 1,000 feet of PG&E assets

Grant Committee met on May 11, 2020 and recommended the following projects be submitted:

- |  |          |
|--|----------|
| 1. Cambria – Village Lane / Tin City         | \$88,000 |
| 2. Pismo Beach – Price Canyon / Rancho Pismo | \$74,500 |
| 3. Old San Simeon Village – San Simeon Point | \$75,000 |

- CCI

2020-21 State budget allocations tentative due to Covid19 impacts on budget.

- CA FSC Clearinghouse – Due June 18, 2020

\$1.4 million available statewide – federal funds

- US Fire Administration

Cal Poly is asking SLO FSC to serve as project applicant for cooperative grant.

Project:

- Test application of hazard/risk scoring system to advise agencies and property owners on best mitigation to use at parcel and community levels.
- Augment CWPP in East Arroyo Grande by conducting parcel level analysis in CWPP study area.
- Add additional parcel level analysis CWPP in Atascadero.

**Action Taken: Grant committee to meet after July 1, 2020 and review opportunities. Pass on CA FSC grants at this time.**

**It was moved, seconded and approved to serve as project applicant for cooperative grant for Cal Poly.**

### NEXT MEETINGS

#### Executive Committee Meeting

- Wednesday, June 17, 9:00 to 11:00 a.m.
- Location: To be determined

## **Board of Directors Meeting Minutes**

**May 20, 2020**

**Page 5**

### Board of Directors Meeting

- Wednesday, July 15
- Location: Probability of Zoom Meeting unless group gathering restrictions relaxed
- Program suggestion: Forest Management Task Force – Coastal Region Prioritization Group meeting/tour

### **ITEMS FOR NEXT AGENDA**

Mid State Fair Fire Safe House and grounds future – revisit due to change of management

### **ADJOURNMENT**

Vice President Dan Dulitz adjourned the meeting at 12:00 p.m.

Respectfully submitted,

*Loree McRoberts*

Recording Secretary